

THE COMMUNITY PRINTSHOP

Artists with experience in printmaking are invited to work independently in the creation of their own prints at *ePic*. For safety concerns, and to maintain the integrity of the facilities and our educational mission, applicants must have a demonstrated knowledge of their chosen printmaking method(s) and the ability to work safely and independently. Please feel free to copy this information and share it with others.

CP DETAILS

USE POLICY: The main criteria for your acceptance into the Community Printshop are that you have sufficient printmaking knowledge and skills for the appropriate and safe use of facilities and equipment. If you have no prior printmaking experience, *ePic* Workshops or undergraduate print courses are available on a non-matriculating basis to gain acceptance into *ePic's* Community Printshop. If you have printmaking experience and have been away from it for some time you may do the above or pay for technical assistance on an hourly basis. Any necessary instruction/guidance to refresh skills can be determined at orientation.

Our primary mission is educational, and we ask that Printshop participants be sensitive and courteous to the needs of our students enrolled in Printmaking courses. We reserve the right to remove any Printshop participant who engages in dangerous activities, through ignorance or otherwise, or who has blatant disregard for the well being of students, the facilities and/or equipment. All work undertaken should be of the artist's origin, no editions for hire or contract printing is permitted. ***All participants must pay appropriate fees to remain in good standing and keep assigned storage space. All personal materials must be removed when membership expires and it is not renewed.***

BUILDING ACCESS: Generally the Center for the Arts is open during the hours listed below though they may change from semester to semester. Hours of the building and days it will be closed are posted the main vestibule.

Monday Through Friday: 7 AM - 11 PM

Saturday: 7 AM- 11 PM

Sunday: 10 AM - 11 PM

Closed For College Observed Holidays: See Sign Posted On Wall of Center Vestibule

PARKING: Parking permits are available for Printshop participants through the Parking Office for a nominal fee. You will be supplied with the documentation required to obtain your permit when you register.

LAB AVAILABILITY: Please refer to the following dates and times for when labs are available for use. *Times may change each semester. Printshop participants are limited to a maximum 20 hours per week use.* Periodically the print labs are used for other Visual Studies Department or *ePic* activities and we reserve the right to close any lab to Community Printshop participants during these times. Please check notices posted outside the print labs.

DATES:

Fall Session	September 7 – December 6, 2009
Spring Session	January 19 – April 18, 2010
Summer Session	May 17 – August 16, 2010
Monthly:	Any four consecutive weeks during a Session

EMAIL or CALL FOR OPEN STUDIO SCHEDULE

***Classes and Workshops have priority for use of labs - check web site**

THOUGH CP MEMBERS MAY HAVE ACCESS DURING BUILDING HOURS

IT IS RECOMMENDED THAT THEY WORK DURING POSTED MONITOR HOURS OR WITH A COMPANION

FEE SCHEDULES

- **Year** (39 Weeks - Fall Spring and Summer Sessions) \$425.00 + \$225 materials fee = \$650.00. Payable in 4 equal installments of \$162.50 a month; balance due before next session begins.
- **Session** (13 consecutive weeks) \$180+ \$85 materials fee = \$265.00.
- **Per Month** (four consecutive weeks) \$65 + \$85 materials fee = \$150.00.
- **Day Vouchers** (minimum of ten single day passes includes materials fee) \$15.00 X 10 = \$150.00 Can be used any time *ePic* is in session for one year after date of purchase.
- **Senior Citizens** (Session only) \$40 + \$85 materials fee = \$125.
- **Use of the exposure unit or digital arts lab** will require an additional materials fee of \$25.00 per book of vouchers/session or \$10.00 per month

Fees may be paid at orientation or anytime prior to starting work. Make Checks Payable to:

UB Foundation Inc.

Note in Memo/For of Check: Acc. #9311-389381

Major Credit Cards Accepted – VISA • American Express • MasterCard • Discover

ORIENTATION: All new participants are required to attend an orientation conducted by the Print Technician before they begin work.

- Call for an orientation, they are scheduled after 3:00 PM M - F. **645-0556**

TECHNICAL AND/OR PRINTING ASSISTANCE - Printshop participants who require technical assistance or instruction in printing techniques unfamiliar to them may arrange for this in advance through Jeff Sherven. Fees are charged on an hourly basis at \$25.00 per hour per person.

All of the policies above are subject to change.

Application:

Fill out the application and call to schedule an interview/orientation session. At the orientation bring examples of your recent work and this application. Use the back if you need additional space. If you have any questions, contact Jeff Sherven, 645-0556.

Name _____

Address _____

Phone (h) _____ (w) _____ Email _____

Please answer the following questions:

1. Have you taken a print course at UB? YES NO

If Yes - check the type of course(s) you've had and indicate the approximate year.

Course	Year	Course	Year
<input type="checkbox"/> Intro to Prints Intro Intaglio or Intaglio Concepts 1	_____	<input type="checkbox"/> 200 Level Screen-print	_____
<input type="checkbox"/> 200 Level Intaglio/Collagraph	_____	<input type="checkbox"/> 300 Level Intaglio & Relief	_____
<input type="checkbox"/> 200 Level Litho/Monotype 2	_____	<input type="checkbox"/> 300 Level Litho or Monotype	_____
<input type="checkbox"/> 200 Level Relief & Letterpress	_____	<input type="checkbox"/> 300 Level Screen-print	_____
<input type="checkbox"/> Topics In Prints			

If No - please list course(s) you have taken elsewhere. At your interview/orientation bring examples of your work that demonstrate your experience with the print processes you intend to pursue.

Print courses completed elsewhere	Institution	Year

Reference (if available: name, title, and phone number).

2. What specific techniques do you intend to use working at the print labs?

3. Call for orientation meeting: (All new or returning members who have been absent for 3 years must attend an in person interview/orientation see CP Details). Member renewing within 3 years may mail a completed application and fee to: Jeffery Sherven, University at Buffalo – Dept. Visual Studies, 202 Center for the Arts, Buffalo, New York 14260-6010

4. Select Session Rate: Year: \$650.00 Session: \$265.00 Month: \$150.00 10-Vouchers \$150.00

Senior: \$125.00 Per Session Matriculating Summer Student \$125

Technical Assist. \$25/hr Photo/Digital lab \$25/session/Vbook \$10/mo.

5. Total Fees \$ _____ Credit Card or Check - Make Checks Payable to UB Foundation Inc.